

Website address:- brecklandparish.wixsite.com/elsingpc

ELSING PARISH COUNCIL

Minutes of the Elsing Parish Council Annual meeting held in Elsing Village Hall, Church Street on Monday May 20th at 7.30 p.m.

Present: Councillors Laws, Horncastle, Palmer, Butler, Brailsford, Adams and Chaplin

Other Members Present: - County Cllr Bill Borrett and Mrs G Hubbard, Clerk

OPEN FORUM FOR PUBLIC PARTICIPATION

There were no public present.

1. To elect the Chairmen for the forthcoming year.

Cllr Adams proposed Cllr Laws and Cllr Horncastle, seconded by Cllr Butler and carried.

2. Clerk to receive signed Declaration of Acceptance of Office forms from the Chairmen.

The Clerk received the signed Declaration of Acceptance Forms.

3. To appoint the Chairman for the meeting.

Cllr Butler proposed Cllr Horncastle, seconded by Cllr Brailsford and carried.

4. Welcome by the Chair and to receive apologies for absence.

Cllr Horncastle welcomed those present. There were apologies for absence received from Dist. Cllr Bambridge due to health problems.

5. To declare any Interests re items on the agenda.

There were no Interests declared.

6. To confirm and accept minutes of the meeting held on March 18th.

The minutes had been circulated. Cllr Brailsford proposed the minutes of March 18th be accepted as true and accurate records of the meetings, seconded by Cllr Adams and carried.

7. To discuss any matters arising from these minutes (not on the agenda).

How to carry out a DBS check is still being investigated but it appears the Parish Council will not be able to carry out one without a cost.

8. To discuss any necessary Correspondence.

A letter had been received from Camilla Davis asking if the Parish Council could give a donation towards the cost of the Hill and Vale magazine. The Parish Council decided on a £100.00 donation.

9. To discuss any Planning Issues.

Cllr Borrett spoke about the new proposed development in Swanton Morley, which could be 2,000 houses on the Robertson Barracks. He advised the Parish Council to make comments on this as it will affect the village of Elsing.

10. To discuss the archeological dig at the Solar Farm Site.

Cllr Horncastle has had a reply from PACE and he is going to ask for a copy of the report.

11. To receive an update on the Borehole, Allotment and Nursery.

The borehole is working well and looks fantastic. The allotments are all rented out, but one has been abandoned. The Tree Nursery is looking very good and this is due to the hard work of Mr Andrew Doubleday. Some usual local trees and some exotic trees are planted, including many oaks. All the saplings are doing well. Cllr Laws thought it would be a good idea to put some mulch down.

The vineyard is looking good and 75 vines were planted in 4 strips and 8 posts went up. One row has been done and 3 rows are left to be done. It is going well. The rent for the allotments has been collected and banked and the money will be transferred from the Community account into the Business account.

12. To discuss signatories for the two bank accounts.

Cllr Horncastle had tried and failed with Barclays regarding changing the signatories. As the Clerk carries out internet banking for the Parish Council, it does not matter at the moment. The Clerk will investigate further.

13. To adopt the end of year accounts and receive a Financial Update from the Clerk.

The accounts had been circulated and audited. Cllr Horncastle proposed the end of year accounts be accepted as a true and accurate record of the Parish Council's finances, seconded by Cllr Laws and carried.

The financial update had been circulated and no-one had any questions regarding it.

14. To adopt the AGAR's Certificate of Exemption, the Annual Governance Statement and the Accounting Statements.

The AGAR had been audited. Cllr Horncastle proposed the AGAR, Certificate of Exemption and the Annual Governance Statement be accepted, seconded by Cllr Laws and carried.

15. To discuss Internal Auditor's report.

The Clerk did not have a copy of the report so it was not possible to discuss it. The auditor's figures were as expected.

16. To authorise any necessary payments

Cllr Laws proposed the following financial payments be authorized, seconded by Cllr Horncastle and carried.

Clerk's net salary £337.87 HMRC tax £72.80 Clerk's exp. for April-May £49.31
Reimbursement of the cost of the Litter Pick Equipment to Cllr Laws £20.38
Reimbursement of the cost of diesel to Cllr Laws £16.00
C. Morton – internal audit £25.00 Zurich Municipal Ins. £167.44
Norfolk Woods and Hedges Ltd. £132.00

Since the last meeting the following transactions have taken place: -

P Damian Clough (Community Car) £38.75 and £75.75
Cllr Adams £23.64 NALC subs. £122.28 I.C.O. £35.00
E.on electricity £157.30

There was a credit received from Breckland Council for £23.78, the first precept payment from Breckland Council for £2,387.50 was received and a Post Office credit for £201.00.

17. To receive items for the July agenda.

To discuss any activity at the Three Bridges Solar Farm Site.

To discuss DBS checks

18. To confirm date and time of the next Parish Council meeting in July

The date of the next Parish Council meeting will take place on Monday July 22nd 2024 at 7.00 p.m. in the Village Hall. As there was no further business to discuss, the Chairman thanked everyone for their attendance and declared the meeting closed at 8.40 p.m.

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Chairman

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Date