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ELSING PARISH COUNCIL

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Minutes of the Annual Elsing Parish Council meeting held in Elsing Village Hall, Church Street on Monday May 16th 2022 at 7.00 p.m.

Present:- Cllr Oliver Laws, Cllr Stuart Chaplin, Cllr Pip Wallwork, Cllr Clive Horncastle and Cllr Henry Atkinson

Other Members Present: - Mrs G Hubbard, Clerk and Sally Hautot

OPEN FORUM FOR PUBLIC PARTICIPATION

No Public were present.

1. To elect the Chairman/s for the forthcoming year and receive signed Form/s

Cllr Wallwork proposed Cllrs Laws and Horncastle for joint Chairperson positions for the Parish Council for the forthcoming year, seconded by Cllr Atkinson and carried. The Clerk received their signed Declaration of Acceptance forms. Cllr Wallwork proposed Cllr Horncastle to act as Chairman for this evening, seconded by Cllr Atkinson and carried.

2. Welcome and to consider accepting apologies for absence

Cllr Horncastle welcomed those present. No apologies had been received.

3. To declare any Interests re items on the agenda

There were no Interests received.

4. To confirm minutes of the meetings held on 21st March 2022

The minutes had been circulated. Cllr Laws proposed the minutes of 21st March be accepted as a true and accurate record of the meeting, this was seconded by Cllr Chaplin and carried, so Cllr Horncastle signed the minutes.

5. To discuss any matters arising from theses minutes (not on the agenda)

There were no matters arising.

6. To discuss any necessary Correspondence

An email had been received from Sally Hautot. She was present at the meeting and spoke about the Footpath leaflet that is ready to be reprinted. 500 copies will cost £200.00 to have printed. It is not possible to obtain any financial help from The Village History organisation. The idea of a contribution will be discussed in July.

An email had been received from the Village Hall Committee regarding a Village Hall Notice Board. The Committee wishes for the notice board to be a very robust one. It might be possible for the Committee to apply for a grant to buy it and this option was discussed.

7. To discuss planning applications and note any approvals or refusals

3PL/2022/0008/F Elsing Hall, Hall Road, installation of a 70 kw ground mounted solar PV array, Planning Permission approved.

O.L.

8. To discuss The Mermaid Inn

Cllr Laws wrote to the owners of the Mermaid Inn and they will contact the Parish Council soon. He suggested that the Parish Council wait a couple of months and if no contact has been made, he will contact them again and the other Parish Councillors agreed with this suggestion.

9. To receive an update on the Borehole, Allotments, Nursery and Highway Surveyor's Land

Regarding the Borehole, there was adequate money in the fund to pay for the last bundle of items such as pipe, cables and various connections. Cllrs Laws and Horncastle do not have the time at the moment but they will be obtained soon and there is still more work to be done.

The Highways Surveyor's Land is tidy now and does not need to be discussed anymore.

The allotments are all let. Posts have been mended by someone carrying out activities for their Duke of Edinburgh Award. The bowser is being used for water. The Highways Rangers have done some work in the village. A bridleway sign has been put up on the footpath. There is a fallen sign behind the Church and it will be dealt with. Highways could have gotten rid of some brambles but they were prevented from doing so because of a fallen down fence.

10 To report on the erection of 5 posts on the Highway Surveyor's Land

Cllr Horncastle has now erected the posts at the top northern boundary.

11. To discuss the increase in HGV traffic on Rectory Road and Back Lane

A resident is concerned about the heavy goods vehicles travelling on Rectory Road and Back Lane. A survey was carried out a few years ago. The Clerk was asked to send a letter to Kris Pye at Norfolk County Council and ask if there is any news or an update to the email that was received by the Parish Council on 26th September 2019.

12. To discuss paying a Hire Fee to the Village Hall for Parish Council Meetings and discuss having a representative on the Village Hall.

The Village Hall receives a donation so it was not thought necessary to pay a fee to hold the Parish Council meetings in the hall. In July a donation will be given to the Village Hall. It was decided not to have a representative on the Village Hall committee permanently but if an occasion arises when one is needed, then the situation will be addressed.

13. To receive financial update from the Clerk for April to May

This had been circulated and no one had any questions regarding it.

14. To authorise any necessary payments

Cllr Atkinson proposed the following financial payments be authorised, seconded by Cllr Wallwork and carried.

Clerk's net salary for April and May £317.70

HMRC tax for April and May £79.20

Clerk's expenses for April and May £32.50

Zurich Municipal Insurance £167.44

Clare Morton (internal audit) £25.00

Donation to Hill & Vale magazine. A decision will be made at the July meeting and Camilla Davis will be informed.

4.6

15. To adopt the end of year accounts, the Annual Governance and Accountability Return, Certificate of Exemption, the Annual Governance Statement and the Accounting Statements
Cllr Laws proposed all the above documents be adopted, seconded by Cllr Wallwork and carried.

16. To discuss progress with celebrations for the Queen's Platinum Jubilee

On Thursday June 1st there will be a Beacon lighting and bonfire event at 6.30 p.m. and afterwards a Pop Up Pub event in the Village Hall. Cllr Laws has managed or organise someone to play a bugler. On Friday 2nd June there will be a Street Party and Norfolk County Council has been paid £22.00 to allow the street to be closed. On Saturday 3rd June no events have been planned but on Sunday 4th June Elsing Hall will be open for tea and cakes.

17. To present the Clerk with a Contract of Employment

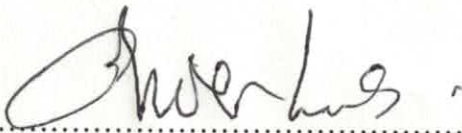
The Clerk was presented with her Contract of Employment.

18. To receive items for the next agenda

To adopt an Equal Opportunities Policy
To adopt revised Financial Regulations
Donation to the Village Hall, Churchyard, Hill & Vale magazine
Contribution towards the cost of printing the Footpath leaflet
A notice board for the Village Hall Committee

19. To confirm date and time of next meeting

The date of the next Parish Council meeting will take place on Monday 18th July at 7.00 p.m. in the Village Hall. Cllr Horncastle thanked everyone for attending and he declared the meeting closed at 8.06 p.m.


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Chair

18/7/2022
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Date