

ELSING PARISH COUNCIL

Minutes of the Annual Elsing Parish Council meeting held in Elsing Village Hall, Church Street on Monday May 19th 2025 at 7.15 p.m.

Present: - Councilors Laws, Chaplin, Horncastle, Adams and Brailsford

Other Members Present: - Dist. Cllr G Bambridge and Mrs G Hubbard, Clerk

OPEN FORUM FOR PUBLIC PARTICIPATION

Nothing was discussed under Public Participation.

1. To elect the Chairmen of the Parish Council for the forthcoming year.

Cllr Adams proposed Cllr Laws and Cllr Horncastle for joint Chairmen, seconded by Cllr Brailsford and carried.

2. Clerk to receive signed Declaration of Acceptance forms.

The Clerk received the signed Declaration of Acceptance Forms.

3. Welcome by the Chair appointed for the meeting and to receive apologies for absence.

Cllr Horncastle welcomed those present. There were apologies for absence received from Cllr H Palmer and Cllr P Butler and these were accepted.

4. To declare any Interests re items on the agenda.

No interests were declared.

5. To confirm and accept minutes of the meeting held on March 17th 2025.

The minutes had been circulated. Cllr Laws proposed the minutes of March 17th be accepted as true and accurate records of the meetings, seconded by Cllr Horncastle and carried.

6. To discuss any matters arising from the March minutes (not on the agenda).

There were no matters arising.

7. To discuss the Parish Council's level of responsibility regarding the Jumps and how the Parish Council meets the responsibility.

The Parish Council were trying to establish whether it owns the land. Cllr Horncastle enquired with the Charity Commission and he read out the reply he had received. The Parish Council thinks it does own it but there is no documentation to back up this fact and the Parish Councillors believe they are Trustees. The Parish Councillors cannot obtain any help on this matter. Mr David Fox owns a piece of the land and the money raised from the sale was given to the Parish Council to use for a good cause. Cllr Laws posed some questions to Zurich Municipal Insurance and he asked whether 'professional' people needed to be hired for certain tasks. Cllr Laws and Cllr Horncastle had read through the Policy and Zurich needs to be informed what sort of risks are taking place. Reasonable care needs to be taken and Cllr Laws thinks that every set of minutes should have evidence that risks are constantly assessed. Cllr Horncastle is going to create the notice that was discussed during the Annual Parish Meeting earlier. The Forestry Commission report mentions 4 levels of responsibility.

8. To discuss any necessary Correspondence.

There was nothing to discuss.

9. To receive update on the Beekeeping project.

Both bee hives have swarmed and there are productive hives. It should be possible to have several jars of honey from this project.

10. To discuss any Planning Issues.

There were no planning issues to discuss.

11. To discuss the Borehole, Allotment, Nursery, Vineyard & receive update on the deer problem.

Watering is carried out every day of the week at the moment, because it is necessary. The Nursery is being hoed. Regarding the vineyard, everything is fine where this is concerned. It is due to rain next week, but if it does not, then some watering will have to take place.

Regarding the deer, the field has now been mowed, so hopefully this will help with the deer problem. Mr John Carrick has supplied some cow muck and he will be paid £50.00 for this.

12. To receive update on the Woodlanders Children's Group workshop on the Village Orchard.

Planning permission has been received for the shed. The quote has risen by £300.00. The funders were contacted and they will pay the higher price. It will be put in place week commencing 16th June and it will be finished by the summer holidays.

13. To receive a Financial Update from the Clerk.

This had been circulated and no-one had any questions regarding it. Cllr Horncastle's figures had been circulated.

14. To authorize any necessary financial payments.

Cllr Horncastle proposed the following financial payments be authorized, seconded by Cllr Palmer and carried.

Clerk's net salary April./May £351.48 HMRC tax April./May £76.20

Clerk's expenses for April/ May £51.75

C. Morton Internal Auditor £30.00

Norfolk Parish Training & Support. Subs. £57.50 (this was authorised in March and will now be paid, as per the instructions of the P.C.)

Since the March meeting, £47.00 was paid out for I.C.O., donation to Mr Wanbon of £100.00 for WW2 Armistice Remembrance celebrations, Clerk's net salary £313.36, expenses £43.03, 2 tax payments £66.80 and £76.20, 2 community car payments, one for 16.25 and one for £22.50. Allotment rent received £593.50, Precept received £2,643.00 and community car grant received £200.00.

15. To adopt the end of year accounts.

Cllr Laws proposed the end of year accounts be adopted, seconded by Cllr Brailsford and carried. Cllr Horncastle signed the documents.

16. To adopt the Annual Governance and Accountability Return, the Certificate of Exemption, and the Accounting Statement.

Cllr Horncastle proposed these documents be adopted, seconded by Cllr Laws and carried. Cllr Horncastle signed the documents.

The Parish Council agreed it should retain the services of Clare Morton as the auditor for the forthcoming year.

17. To discuss the success of the WW2 Armistice Remembrance in May.

The Parish Council wished to minute thanks to Mr Alan Wanbon for arranging the activities on this day. It was very successful and everyone enjoyed themselves. £200 was raised from the Tombola activity and the money was shared between 4 organisations. Cllr Chaplin thanked Cllr Horncastle for the excellent speech he made when people were standing around the bonfire.

18. To discuss Flooding Management.

Cllr Horncastle has discovered that there are some actions that parishes can do regarding flooding. Cllr Horncastle had spoken to Mr Tom Hunter and he suggested a meeting with land owners. Cllr Horncastle will ask Mr Hunter to suggest a few dates and then he will contact the land owners. The River Wensum has drains so Mr Hunter will know who the land owners are. Cllr Horncastle will organize this meeting.

19. To discuss the Wild Track and Risk Management.

This subject does not need to be discussed.

20. To discuss the success of the liter pick held on 23rd April.

This was successful and the bags of litter were collected, but had originally been forgotten so Serco had to be chased up to do this.

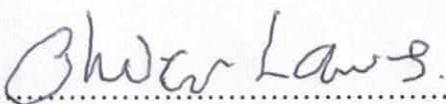
21. To receive items for the July agenda.

To discuss the Wild Track and Risk Management. (Early agenda item)

22. To confirm date and time of the next Parish Council meeting in July.

The date of the next Parish Council meeting will take place on Monday July 21st 2025 in the Village Hall.

As there was no further business to discuss, the Chairman thanked everyone for their attendance and declared the meeting closed at 8.15 p.m.

.....


Chairman

.....
 21.7.2025

Date