

ELSING PARISH COUNCIL

Minutes of the Elsing Parish Council meeting held in Elsing Village Hall, Church Street on Monday July 19th 2021 at 7.30 p.m.

Present:- Cllr Bill Horncastle, Cllr Pip Wallwork, Cllr Henry Atkinson,
Cllr Stuart Chaplin and Cllr Oliver Laws

Other Members Present: - Mrs G Hubbard, Clerk

1. Welcome and to consider accepting apologies for absence

Cllr Horncastle welcomed everyone to the meeting. There were no apologies received.

2. To declare any Interests re items on the agenda

There were no Interests received.

3. To appoint Cllr Laws as Chair for the July meeting

Cllr Horncastle proposed Cllr Laws is appointed as Chair for this meeting. This proposal was seconded by Cllr Wallwork and carried.

4. To receive the signed Declaration of Acceptance Form from Cllr Laws

The Clerk received the signed Declaration of Acceptance form from Cllr Laws.

5. To confirm minutes of the meetings held on 17th May 2021

The minutes had been circulated. Cllr Horncastle proposed the minutes of 17th May meeting be accepted as a true and accurate record of the meeting, seconded by Cllr Laws and carried.

6. To discuss any matters arising from theses minutes (not on the agenda)

There were no matters arising.

OPEN FORUM FOR PUBLIC PARTICIPATION

There was no Public Participation.

7. To discuss any necessary Correspondence

There was no correspondence to discuss.

8. To discuss any Planning Applications submitted and note any Approvals

3PL/2021/0633/HOU Hall Farm, Hall Road, Proposed single storey rear extension, approved.

3PL/2021/0593/F St Mary's Church, installation of 1 electrical meter cabinet positioned next to the boundary wall, adjacent to Church St & installation of 1 GPS node attached to the cabinet & ancillary development thereto, approved

No other Planning Applications had been submitted.

CH.

9. To discuss the Bore Hole situation, the Orchard and Allotments

The bore hole project is going ahead and Cllr Laws hopes to get the remainder of the funds needed from the Fun Day. There is a need for about £1,200.00 and a promise has been given from an anonymous donor to match £500.00 if £500 can be raised from the Fun Day. There are also 2 other people who have offered £250.00 each, but their offer may not be necessary. Tesco have given money to some Parish Councils, so Cllr Laws will investigate what needs to be done to use Tesco.

The Orchard is looking magnificent. There was a late frost, so some trees will not have much fruit unfortunately. There was a working party and several tonnes of muck were put around the trees as a mulch and this will be continued.

The allotments are also looking good and all have been let out. The Produce Show is coming up on 13th August.

10. To receive update on the community tree nursery idea and the 1 Million Trees for Norfolk Project

Cllr Laws has had some conversations with Emma Cross, who has a DEFRA funded post at Norfolk County Council. The idea of planting some trees around field margins is being looked at. Ms Cross is looking at Community Tree Nurseries and she has met Cllr Laws and Cllr Horncastle. The idea is to have a 10-12 sq metres area, fenced off with rabbit fencing and the trees would be grown from seed and get the village children involved, or grow on some samplings that might be given, or do something with Gressenhall Rural Life Museum. Saplings can be got from the Tree Council. There are several places to obtain tree packs from. When they are a decent size they could be replanted to fill in the gaps on hedgerows. The estimate for the fencing cost can be about £300.00 because timber is very expensive and no wire needs to be bought.

11. To accept the formal agreement or amendments to Cllr Horncastle's Tree Policy

Cllr Laws will approach Andrew Doubleday to find out if he has the necessary expertise the Parish Council needs regarding the tree safety or if he knows someone who does and he will have to prioritize work regarding the safety of the trees. Cllr Laws proposed the Tree Policy created by Cllr Horncastle be adopted, seconded by Cllr Wallwork and carried. The Clerk will put the policy on the website.

12. To authorize financial payments

Cllr Laws proposed the following financial transactions be made, seconded by Cllr Wallwork and carried.

Clerk's net salary for June - July £280.80 HMRC tax £70.20 Clerk's Expenses £25.50
Oliver Laws Diesel for tractor £13.99

13. To discuss the revised budget and a change to our Reserve amount

Cllr Horncastle had produced a document, which had been circulated, and this document was discussed. He proposed changes to the budget which had been set at unrealistic levels. He had added over £900.00 to both income and expenditure by reducing the reserve to about £4,000.00. There was general agreement on this and the Clerk's observation that Elsing Parish Council's precept was comparatively low was noted.

14. To receive a financial update from the Clerk

The Clerk had created and distributed the financial update and there were no questions regarding it.

C. H.

15. To receive suggestions as to the procedure for administering the annual PACE money

A group of interested people could be responsible for the ideas for the PACE money. When PACE gives some money to the Parish Council, the Parish Council must know straight away what is to be done with the money. The Parish Council will actively discuss ideas for the money to be spent on.

16. To discuss a proposed statement on our Website about Fly posting

Cllr Horncastle reported that a few years ago there was a lot of fly posting going on and some was going on now. After some discussion, the Parish Council decided not to proceed with any statements regarding the above.

17. To receive items for the next Agenda

To discuss the success of the Fun Day in the Village

To receive an update on the finances regarding the Bore Hole Project.

To discuss a donation to the Church of £400.00 for grass cutting

To receive an update on the Tree Nursery project

18. To confirm date and time of next Meeting – 20th September at 7.30 p.m. in the Village Hall

The date of the next Parish Council meeting will take place on Monday 20th September 2021 at 7.00 p.m. in the Village Hall. Cllr Laws thanked everyone for attending and he declared the meeting closed at 8.50 p.m.

Chair



Date

